



Woodford Agricultural, Pastoral & Industrial Assn. Inc.
 PO Box 1256, Woodford Qld 4514
 ABN: 19 692 472 048
 EMAIL: woodfordshow@bigpond.com

APPLICATION FOR TRADE SPACE
SHOW DATES – 21ST & 22ND JUNE

Vendors please note Woodford show is a 2-day show, and as such all Trade are required to be set up and trading for the whole 2-day event and until close Saturday.

Business Trading Name:	ABN:
Contact Name:	Contact No:
Email:	
Products for Sale: (Food vendors please send current menu with application of food that will be served at the show)	

SITE COST – EXTERNAL SPACE ONLY AVAILABLE – vendor must provide own shelter
 (ADDITIONAL POWER CHARGES APPLY)

Site frontage	Your Site frontage is _____ meters x \$10.00 = \$
Site Depth	Your Site Depth is _____ meters x \$9.00 = \$ Depth includes any/all vehicles that remain on site and must be included into frontage and depth Meterage when booking of site. Please note: there is NO camping or parking at trade site (parking is in general area parking)
Single Phase	\$20 x _____ = \$
15amp	\$20 x _____ = \$
3 Phase	\$60.00 X 1 = \$60.00 (Only 1 x 3 phase connection is allowed per site)
Passes	2 x free for Fri & Sat (4 total) \$5 per extra pass FRIDAY X _____ = \$ SATURDAY X _____ = \$ ALL Passes will be EMAILED once site payment has been made
Power leads must conform to the safety standards of Workplace Health and Safety	
Total Site Fee	\$
We have limited spaces - Applicants will be notified if successful or unsuccessful with trade space application Payment details will be provided with successful applications confirmation letter (please do not pay until you have received confirmation)	

(1) OVERVIEW	PLEASE TICK
PUBLIC LIABILITY TO BE PROVIDED AFTER APPROVAL	
FOOD VENDORS LICENSE TO BE PROVIDED AFTER APPROVAL (if applicable)	
PAYMENT TO BE MADE AFTER CONFIRMATION EMAIL OF APPROVED SITE	
I'M AWARE THAT WOODFORD SHOW IS A 2 DAY EVENT	
I HAVE PROVIDED THE CORRECT TRADE SPACE INFORMATION AND SIZE (THIS INCLUDES ALL VEHICLES THAT YOU REQUIRE ON SITE)	
I HAVE CONTACTED BOOKING OFFICER IF I REQUIRE CAMPING OR PARKING ON MY SITE	
I'M AWARE OF BUMP IN AND BUMP OUT TIMES (PLEASE CONTACT IF DIFFERENT TIMES NEED TO BE MADE AVAILABLE)	
I'M AWARE OF SHOWMEN GUILD ONLY LINES AND BANNED ITEMS	
I HAVE READ AND AGREE TO THE CONDITIONS INCLUDED IN THIS APPLICATION SETOUT BY - WOODFORD SHOW SOCIETY (PAGES 1 TO 3)	
Signed:	Date:

PLEASE READ THE FOLLOWING CONDITIONS PERTAINING TO YOUR SITE

Once application is guaranteed/confirmed a copy of the below documents must be provided to the Woodford A, P & I Association

- **All Trade Space Applicants must provide a copy of your Public Liability Certificate of Currency.**
- **All Trade Applications must provide a copy of your food vendors license if applicable**

(2) Booking Conditions

- All Applications close 31st May 2019, prior to the show
- Applications will only be accepted if accompanied by full payment after trade space confirmation, all details will be on confirmation letter. If payment has not been made by date specified in confirmation letter trade space will be forfeited
- In the event that payment is not received by the closing date, the site will automatically be offered to the trader/vendor next in line. Should more than one Trader/Vendor supplying comparable products apply, the earliest receipted supplier will be accepted.

(3) Refunds or Cancellations

- Refund will only be paid if the cancellation is made before 31st May 2017

(4) Confirmation of site

- As we receive many requests for availability of sites and we only have a limited number to offer, please refer to booking conditions, these must be followed or site becomes available to other applications.

(5) Gates open for public:

- 8am Friday
- 8am Saturday

(6) Security

- Security will be on the grounds from Friday until Sunday
- Although we will be having security officers on the grounds we ask exhibitors to take their own precautions as well to minimize any opportunities for those with willful intent
- Security cameras are also in use throughout the grounds 24/7

(7) Set up times for Trade Sites

- Thursday 9am – 5pm
- All trade sites must be completed and set up by the Thursday 20th June or by 8am Friday 21st June
- Please contact if another time needs to be arranged
- There is **STRICTLY NO VEHICLE MOVEMENT PERMITTED AROUND TRADE SITES** after gates are open for public

(8) Pull Down Time:

- All trade exhibitors are required to remain operating until Saturday 5pm. Trade Vendors may remain open during evening entertainment if they wish. Trade must cease upon closure of evening entertainment.
- In the interest of public safety, no vehicles or machinery are to be moved around the trade area before 5pm Saturday.
- We ask that the grounds be vacated by all exhibitors by noon on Sunday 23rd 2019, please contact if a different time needs to be arranged.

(9) Site Allocation

- Each successful vendor will be allocated a site. This site cannot be exchanged.
- The size of the site allocated will be as per site frontage and site depth applied for on the application form.
- It is at the Show Society's discretion to move any trade exhibitors to a site deemed more appropriate than perhaps been the case in the past.

(10) Food Vendors

- In our efforts to maintain a high standard and a well-balanced range, an outline/menu of what you offer is required. This will help make sure vendors have a competitive market and continue to keep our records up to date if there has been a change of products, services and food being offered.

(11) The Trade Space Vendor indemnifies the Woodford A, P & I Association Inc. and its personnel against all expenses, losses, damages and costs that they may sustain or incur as a result of any claims made by any person against the Trade Vendor during the Woodford Show.

(12) The Woodford A, P & I Association reserves the right to reject any application and refund any relevant fees

(13) Vendors in the Trade Space area cannot sell Traditional Showmen lines as follows –

- Fairy Floss
- Dagwood Dog
- Waffles
- Doughnuts
- Toffee Apples
- Snow Cones
- Cordial Based Drinks
- NO Raffles are permitted

(14)



Queensland Ag Shows

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LIST OF BANNED ITEMS AT AGRICULTURAL SHOWS

<ul style="list-style-type: none">• Drug Related Goods (including Cocaine Kits bongs etc.)• Explicit and Hardcore T-Shirts• Fake Cigarettes• Fireworks – Crackers• Fuel type Fire Lighters (Zippo)• Horns and Trumpets• Knives (including Pen Knives)• Laser Pointers• Metal and wooden Martial Art Nunchakas• Playing Cards (nude or lurid)• Pressure Pack Snow• Pressure Pack Fart Gas• Silly String• Stink Bombs• Bouncing Beans• Shang-hi/sling shots• Bomb Bags• Fire Wallets• Water Bomb	<p>Toy Guns are acceptable; however, the following are not: -</p> <ul style="list-style-type: none">• Ball Bearing Guns• Eight Shot Caps• Pellet Guns'• Pop Downs (Throw Downs)• Potato Guns• Replica Guns (bullet type)• Roll Caps• Strip Caps• Water Pistols over 150mm (6") <p>Samurai Swords, English Swords and Fencing Swords are to be sold in Sealed Packages by Licensed Traders ONLY. This list complies with Queensland Chamber of Agricultural Societies and the Federal Council of Agricultural Societies agreed list of banned items.</p>
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Thank you for your past and continuing support and we look forward to a harmonious working relationship between us that will flourish over time. If you have any questions/ ideas/feedback that you feel could benefit the Show and the Exhibitors mutually, please contact Woodford A, P & I Association by phone, mail or email, so we can continue to provide the best show for Woodford and surrounds.

Kind Regards
Woodford A, P & I Association